

Dakota Alano Board Meeting Notes December 16, 2012

Board Members Present: Susan H., Mark W., Julie O., Mary Jo C., Leisl A., Dan C., Frank D.

Board Members Absent: Brad C., Rick F.

Advisory Board Members and Guests: Ellen J., Tim K. Gary S., Michon (Weds. 6 pm)

Susan opened the meeting at 6:00 pm with the Serenity Prayer.

Susan read the Opening Statement. Introductions were made. Mary Jo read the 12 Traditions.

Secretary's Report:

A Motion to approve the Secretary's report as emailed was made by Leisl. Julie seconded the motion and the motion passed.

Treasurer's Report:

Julie gave the November's Treasurer's Report.

Mark made a motion to accept the Treasurer's Report. Mary Jo seconded the motion and the motion passed.

Squad Leader and Visitor Questions/Concerns:

No questions.

Committee Reports:

Lit & Med. (Rick):

Rick was absent, there was no report.

Publishing (Lee):

Susan published the December newsletter by November 26th. Susan and Leisl will continue to work together to get the newsletters published. Leisl apologized to the Board for not being able to be more involved in publishing.

Supplies (Brad):

Brad was absent; there was no report.

Maintenance (Frank):

Frank investigated solutions to the problem of the kitchen cabinets being broken into.

He brought new lock and keys that cost \$14.18 each. That would be 226.88 for 16 doors.

Replacing the locks with the old lock and keys would cost \$5.00 each (\$80). Or, we could leave the locks off altogether and possibly put a nice knob on the door.

Discussion took place as follows:

Dan – People would be more tempted to break in if we have new locks. Suggested we go without locks.

Frank – would vote for no locks. We could put nobs on them.

Gary – If they were locked we might have more trouble

Mark moves that the cabinets not be secured. Lee seconded the motion and the motion passed...

Frank – will add knobs to the cabinet and get kitty litter and a can for front sidewalk (to eliminate slipperiness.)

House Security (Dan):

Dan sent a description of the House Security position for the Operations Journal via email prior to the meeting:

- Have signature on file with our locksmith, Babcock and Son. The locksmith will not copy keys for members (or anyone) that does not have a signature on file. A Photo ID is required as well.
- Maintain inventory of spare keys.
- Distribute and collect keys as directed by the Board.
- Maintain list of current key holders.
- Periodically check doors, windows, and locked cabinets for signs of tampering.

Also added during the meeting was: Periodically check the doors to be locked

This should be written up in the proper format for the Operations Journal. Susan volunteered to put the description of the House Security position into the proper format and send it out for a vote via email.

There was a discussion of the location of the new keys. Some board members still don't have a full working set of keys. After some discussion it was determined Dan would get 6 new sets of keys. Keys will be kept in the locked storage closet in the room off the kitchen.

The side door was found unlocked. We can't padlock the door due to fire regulations; people have to be able to leave the building by that door. What are our options?

Frank will check into door that locks when you leave automatically lock behind you; but you can open from the inside. Susan will put a note on the door and a note in SL boxes that that door should be checked to make sure it is locked when Squad Leaders leave the building along with the door in the main meeting room and the main entrance.

Archives (Mary Jo):

Mary Jo reported that all archives are up to date.

Old Business:

- Mark reported that 3 people have come to him to complain about the Wednesday night women's group not following the traditions. Susan stated emphatically that that is not board business. The board does not get involved in issues with individual groups.
- Squad Leader Guide Progress Report – Mary C was absent so there was no report
- New Year's Eve Celebration – Mary C. and Lee no report
 - Mary Jo talked to Rusty and they will play. Susan put a notice in the Newsletter.
 - A Flyer has been posted. Mary Jo and Lee will be attending the party.
- DAS Website and Email Distribution List issues – Ellen
 - Ellen reported that Jeff C. had resolved the problems with the Email address bouncing and the website page not resolving to our site. It turned out that our web

service was pointing to the wrong ip address. Jeff worked with them to resolve the problem.

- Ellen noticed the domain names www.dakotaalano.org and www.dasinc.org were expiring in May 2013. When she asked Jeff about this he suggested we drop the www.dasinc.org domain name and extend the www.dakotaalano.org domain name for 9 years. In order to extend it by 10 years we have to wait for it to expire. He has a coupon that will save us \$10 if we renew before 12/31. It will currently cost \$107. Jeff has offered to pay for it. He would like to know if it is approved.
- Since Ellen was not a board member Mark moved that we allow Jeff to renew our domain name for the next 9 years, Julie seconded.
- Tim brought up that we could easily use GoDaddy.com for cheaper and that we should get Jeff's name off of everything. Leisl agreed with him.
- Julie mentioned that Jeff's name was also on our QuickBooks and Pledge application.
- Susan decided to table this for now and look into getting Jeff's name off the website and QuickBooks. The motion was dropped.

New Business:

- Mary Jo is unable to access minutes prior to the board meeting each month. Ideas?
 - Susan will come early and bring a copy of the minutes for Mary Jo to read. Mary Jo was ok with that.
- Susan will not be here in January – Mark will run the meeting.

Motion to close:

A Motion to close the meeting was made by Mark and seconded by Leisl.

The Motion passed and the meeting closed with the Lord's Prayer at 7:03 p.m.

Yours in Service,

Ellen J