

Dakota Alano Board Meeting Notes
September 23rd, 2012

Board Members Present: Lee, Susan, Brad, Mary, Tim, Julie, Mark, Ellen

Incoming Board Members Present: Mary Jo, Rick, Frank

Board Members Absent: Dan

Advisory Board Members and Guests: Rob, Pat S

Lee opened the meeting at 6:01 pm with the Serenity Prayer.
Introductions were made. Lee read the Opening Statement. Susan read the 12 Traditions.

Secretary's Report:

A Motion to approve the August 19th Secretary's report as emailed was made by Mary.
Ellen seconded the motion and the motion passed.

Treasurer's Report:

Mary looked into the question about the group donations that was raised at the Annual General Membership meeting, and clarified that discrepancy. Mary also clarified that the Building fund and Operating Fund account balances had been moved from the MNWest accounts to a Wells Fargo Business Time account. A Motion to approve the August Treasurer's Report was made by Brad. Lee seconded the motion and the motion passed.

Squad Leader and Visitor Questions/Concerns:

Pat S introduced himself and stated that he developed a flyer to post about the Dual Recovery Meeting he would like to start. The flyer is to get initial support for the meeting. Pat will return to a future Board meeting with more information as requested by the New Meeting Policy

Committee Reports:

Lit & Med. (Dan): Nothing to report in Dan's absence

Publishing (Mary): Mary will publish the October Newsletter next Wednesday. Mary said that she would like to take a picture of the new Board and put it in the newsletter if no one objects.

Ellen reported that she met with a person who might be interested in being our Web Master. Ellen will meet with her again and have her attend the October Board meeting. Ellen said she would be available to help the new Web Master.

Supplies (Tim): Tim stated that supplies are well stocked and that he would like to meet with the new supply person and take them to Sam's club for an orientation.

Maintenance (Brad): Brad stated there are 7 lockers that need to be fixed because they have been broken into or are malfunctioning. Brad recommended a padlock type locker for the treasurer's box. Mary asked why there can't be a padlock lock set up on each locker and each group would be required to purchase their own locks. The issue of locks for the lockers will be added to the October Agenda.

Archives (Mark): Mark reported that all archives materials are current and up to date, and that he had the 2011 – 2012 year in a binder. He also has a binder set up and ready to go for the upcoming year. Mark will miss the October meeting as he is traveling in Europe.

Old Business:

Key holder policy – Lee will email the draft she and Mary developed and read at the Annual General Membership meeting to the Board members for online discussion, so the Board can vote on the Key Holder policy at the October Board meeting.

Umbrella Insurance Policy – The DAS is in the middle of the insurance year right now. The intention with reviewing the policy was to see if the Board is protected from individual lawsuits through the policy, and whether or not we need an Umbrella policy. Mark stated that he feels the coverage is adequate. It was agreed that the Board could revisit the issue at the January Board meeting and decide if we want to shop around for other options and prices. Mark feels we currently have our policy with a reputable company.

Squad Leader Guide – Lee stated that Mary has done the bulk of the work in updating the Squad Leader Guides. Both Mary and Tim said that they would like to help Lee finish the updates to the guide even though their terms on the Board are coming to an end. Mary feels that the guide should be distributed to the Board for review at this point. Mary will email out the guide out to the Board for review.

New Business:

Officer Elections -

Lee announced that the positions of President, Vice President and Secretary are open for elections. Julie will assume the role of Treasurer.

Lee asked for nominations for President. Mark nominated Susan and Susan accepted. Tim nominated Lee and Lee accepted. Rob nominated Mark. Mark declined. A closed ballot election was held and Susan was elected President.

Lee asked for nominations for Vice President. Julie nominated Mark and Mark accepted. Susan nominated Lee and Lee accepted. A secret ballot election was held and Mark was elected VP.

Committee Appointments –

Frank was appointed to Maintenance.

Rick was appointed to Literature and Medallions

Mary Jo was appointed to Archives

Lee was appointed to Publishing; Susan agreed to act as a back up for Lee

Ellen volunteered to be Secretary

Lee made a motion that a Board responsibility/Committee Head titled DAS House Security be created, responsible for all key related and house access issues. Mark seconded the motion and the motion passed.

Ellen made a motion that the description of the new position, House Security, be added to the operations journal. Susan seconded the motion and the motion passed.

The new position of House Security was assigned to Dan.

Lee made a motion that the Operations Journal be amended to state that all outgoing and new Board members are eligible to vote for on Board business, and to elect new officer positions at the September Board meeting, as this is not clearly stated in the Operations Journal. Brad seconded the motion and motion passed.

Advisory Board Appointments -

Mary, Tim, Rob and Ellen were appointed to the Advisory Board.

Advisory Board Appointments -

Susan will give keys to the House to the new board members. Keys for the new Board members will need to be made for the supply closet and literature cabinet. Issues with the keys will be resolved at the October Board meeting. Keys will need to be retrieved from Ruth and Gary.

Website Update – tabled until the October Board meeting

Acknowledgement of Service -

Mark acknowledged the out-going board members for their excellent service to the Dakota Alano Board of Directors and the Dakota Alano Society in general. Lee thanked all Board members - current, outgoing and incoming - for their service.

Motion to close:

A Motion to close the meeting was made by Lee and seconded by Ellen. The Motion passed and the meeting closed with the Lord's Prayer at 7:17 p.m.

Yours in Service,
Susan H