

Dakota Alano Annual General Membership Meeting Minutes
September 15, 2013

Board Members Present: Susan, Mark, Mary Jo, Rick, Dan, Julie, Brad, Rob, Rusty, Brad

Board Members Absent: None

Advisory Board Members and Guests: Gary, Tim, Mary, Katie, Kandy, Mark, Mike, Lonnie, Pat, Michelle, Michon, Martha, Janice

Susan opened the meeting at 6:03 pm with the Serenity Prayer and an opening statement. Introductions were made. Lonnie read the 12 Traditions. Susan noted what the meeting would entail.

Annual Secretary's Report:

Katie read the minutes from the September 16th, 2012 Annual General Membership meeting. Rob made a motion to accept the minutes as read. Mark seconded the motion and the motion passed.

Treasurer's Report:

October 1st thru September 30th is the house's fiscal year and the annual Treasurer's report will be presented at the October Board Meeting. Meeting donations are down compared to August of last year because two meetings failed to submit their donations. However, their checks were received and will be included in next month's report. The check from "Profits and Loss" was written out to Brad for Gopher State. The charge under "Maintenance" was for the new vacuum that was purchased. Everything seems to be tracking. Overall, we're four cents off from last year. Next month we will go over our year-end report. Quarterly reports have been made throughout the year and it looks like we're tracking well. She will bring her proposal for next year's budget at next week's Board Meeting. Mary Jo made a motion to approve the August Treasurer's report. Rob seconded the motion and the motion passed.

Old Business:

No business to discuss.

New Business:

Mary Jo asked if we went over the proposed changes to the Board responsibilities. Susan emailed them out and everyone seemed to approve. The Ops Journal has been updated and the changes will be voted upon at the September Board Meeting. We will also go over them later tonight during the review of Board Responsibilities.

Election of Board Members:

Susan reviewed the election rules and stated that there are two vacated 2-year terms and three 3-year terms. After this we will have 9 board members and next week at the September Board Meeting we will assign positions.

Review Board Responsibilities:

According to our bylaws, in order to be a Board Member you must have at least one year of continuous sobriety and involvement in an Alcoholics Anonymous or Al-Anon program. Board Members must be able to attend monthly Board Meetings and the ability to tend to your position responsibilities.

The President is an elected office and conducts board and memberships meetings, is the primary liaison to the church, oversees and negotiates contracts, is an authorized signer on bank accounts. Must have served on the Board for 1 year.

The Vice President is an elected office and fills in and assists the president when necessary, is responsible for inventory for literature and medallions, and is an authorized signer on bank accounts. Must have served on the Board for 1 year.

The Treasurer is responsible for paying all bills and invoices, reviews and reconciles group deposits, maintains accurate banking records, provides monthly financial reports, prepares and presents annual budget and year-end fiscal report, and oversees the annual pledge drive. Must have served on the Board for 1 year. The Treasurer position is not available for assignment this year. Julie will complete her term and once she does the Assistant Treasurer will fill in.

The Secretary records and publishes minutes from all Board and Membership Meetings, publishes rosters of current Board members, and keeps the DAS archives up to date.

The Assistant Treasurer assists the Treasurer in all financial responsibilities.

Facilities Maintenance is responsible for general house maintenance, ongoing repairs and replacements, monitors heating and air conditioning, and oversees house cleaning schedule.

House Security maintains inventory of keys and list of current key holders, distributes and collects keys as determined by the Board, periodically checks doors, windows, and locked cabinets for tampering.

Supplies checks inventory of supplies on a regular basis and purchases replacements on a timely basis.

Publications publishes monthly newsletter, prints meeting cards and donations envelopes, assists the President in posting notices and flyers, and is the primary liaison to the Webmaster for the DAS website.

Once new Board members are elected Susan will give them a copy of the Ops Journal, giving them the chance to skim over the more in depth responsibilities and see where they may be a good fit.

Review Election Rules:

Candidates must be present. They will introduce themselves and be given the chance to explain their desire to run. Secret ballots will then be cast. The vacated positions will be voted upon first and the open Board member positions after. Committee members (Susan, Mark, and Brad) will count votes in another room and bring results back to the group.

Nominations, ballot count, and results:

The Board members whose terms are ending are Susan, Rob, and Dan. Rusty has been temporarily filling our Facilities/Maintenance position and Rick has decided to leave his position, resulting in five slots to be voted upon.

The 2 two-year term nominations:

Mark nominated Rusty. Mike nominated Lonnie. Tim nominated Michelle. Lonnie nominated Mike. Julie nominated Susan but she declined. Dan nominated Mark.

Candidate Introductions:

Michelle introduced herself and stated that she had 1 year of sobriety on September 2nd 2013. She previously ran the Monday night meeting. She really would like the opportunity to give back to the house because the people here saved her life.

Mark is coming up on three years of sobriety. Thursday night is his home meeting. He is looking for a way to give back. Dan C. is the one who recommended that he come check out the Board.

Mike has seven years of sobriety and he attends the Wed morning and Thursday night meeting. Susan approached Mike about running for the Board. He would like to give back, having never done this kind of service work before.

Lonnie has three years of sobriety and attends the Wednesday morning and Thursday night meetings. He too is looking for an opportunity to give back as he also owes the house. He would be grateful to give back.

Rusty has eight years of sobriety and has been coming to the house frequently. He is currently filling in our Facilities/Maintenance position where he likes putting his talents to use.

Susan asked that if there are any candidates who like to withdraw themselves from the 2 year vote and hold out for the 3 year. Mark said that if you don't win a 2 year position you certainly can run for a 3 year term.

Brad showed up right before voting.

Susan, Mark, and Brad counted the votes and the results were Rusty and Michelle. Congrats you two!

The three 3-year term nominations:

Dan nominated Mark. Gary nominated Katie, who declined. Rick nominated Lonnie. Susan nominated Michon. Rob nominated Martha. Lonnie nominated Mike.

Candidate introductions:

Martha has four and a half years of sobriety. She feels like she should step up her service work. Michon has eighteen months of sobriety. She believes that it is good practice to lead by example and that it would be a great experience.

Susan, Mark, and Brad read the votes in the other room. The results were very close and Susan thanked everyone for running. The new members are Martha, Lonnie, and Mike.

Review procedure for September and October Board Meeting:

The September Board Meeting will be held next week and will be the last meeting for the 2012-2013 Board. All Board Members are expected to show up and report on their departments as usual. We will go over regular business first and then assign new Board positions. New Board members should review the Ops Journal beforehand so they know what they might like to be

assigned to.

Outgoing Board members are expected to help transition the new Board members into their positions. The only members qualified to be President and Vice President are Mark, Mary Jo, and Brad. Advisory Board members will be voted on next week as well. The new Board will run the October Board meeting. At this meeting the fiscal year Treasurer's Report will be reviewed. The new budget proposal for the upcoming year will be announced as well. Next month contact information of the new members will be collected.

Tim and Janice thanked outgoing members for their service.

Motion to adjourn:

A motion to close the meeting was made by Mark and seconded by Rob. The motion passed and the meeting closed with the Lord's Prayer at 6:46 p.m.