

**Dakota Alano Board Meeting Notes  
October 20th, 2013**

**Board Members Present:** Mark, Julie, Mary Jo, Brad, Martha, Michelle, Mike, Lonnie, Rusty, Michon

**Board Members Absent:** none

**Advisory Board and Guests:** Rob, Dan, Mary, Linda (guest), Hilary (guest)

Brad opened the meeting with the serenity prayer at 6:03 p.m. The Twelve Traditions were read by Rob. Introductions were made.

**Secretary's Report:**

Brad has been asked by the church to update the list of Board officers, which he will do.

Martha asked if members would like each others' addresses, or if email and phone numbers are sufficient; discussion concluded street addresses are not necessary.

Martha asked for volunteers willing to have their names and phone numbers put on the back door for emergency purposes. Lonnie, Dan, and Julie volunteered. Martha will post.

A motion to approve the September Secretary's Report, as emailed, was made by Michelle. Mary Jo seconded the motion and the motion passed.

**Treasurer's Report:**

The prior fiscal year results were presented and the budget for the upcoming fiscal year was reviewed. The summary below was provided by Julie after the meeting and provides the relevant financial details as reviewed in the meeting.

Julie provided a review of the finances for fiscal year October 2012-September 2013, comparing the budget amounts to the actual. Expenses were well-managed, coming in under budget by \$3453. Donations were off by \$795. The year ended with a profit of \$2609. DAS retains \$15,167 in checking and savings at Wells Fargo and \$22,053 in CDs.

The budget for October 2013-September 2014 was also reviewed. The budget includes a scheduled increase in rent beginning January 1, 2014. Internet costs and waste management costs have also increased in the past year and those increases are reflected in the budget. Bank costs continue to increase but represent a small portion of the budget. Budget for the utility costs increased by 5.8%. An increase of 3% in income sources (donations, literature/medallions, pledges and soda sales) is in the plan. After considering income and expenses, extra dollars were allocated to repairs.

Documents distributed include: 1) September 2013 Financial Report, 2) Fiscal Year 2012-2013 Budget v. Actual, 3) Fiscal Year 2013-2014 Proposed Budget v. 2012-2013 Actual.

Brad provided overview for new members that the monies in CDs were raised in the past when it was feared that meetings would no longer be able to be held at the House. A fund drive was held and we are now sitting on that money; which might need to use it at some time. It is accruing interest and can only be used for finding a new home.

A Motion to accept the Treasurer's report was made by Mike. The motion was seconded by Rusty. Motion passed.

#### **Squad Leader and Visitor Questions/Concerns:**

Visitor Linda asked about policy regarding e-cigarettes being used during meetings. Julie said that when the Board had discussed this issue before, it was decided that each meeting would make its own decision.

#### **Committee Reports:**

**Lit & Med. (Mary Jo):** Good on medallions. Might need a couple 12x12s.

**Supplies (Michon):** Michon indicated she had surveyed. Brad told the Board that due to miscommunication there are now two paid memberships to Sam's Club. Michon and Brad agreed to look at the two membership cards and sort out the situation. Brad will also talk to previous supply committee chair to ensure he does not have an Alano Sam's Club card anymore. Mike asked if, when he is at his meeting, should he take a peek at the level of supplies and restock if needed. Brad said yes, everyone has a key to the supply cabinet.

**Publishing (Michelle):** Michelle asked if meeting cards should be changed to reflect change in Dual Recovery meeting time. Brad said that earlier the Board had decided that changes would be hand-written onto cards. Michelle asked what company is used for printing. Rob said Susan would know. Rob asked if Intergroup has been informed of the meeting time change. Michelle asked about the printing and creation of the newsletter. Mary said she would make one copy, then make copies at Kinko's and bring the receipt in for reimbursement. Julie said if Michelle sends her an electronic copy, she can get it printed at work for a discount.

**Archives (Julie):** Julie gave the flash drive to Martha and said she also put some items in closet.

**Facilities Maintenance (Rusty):** Rusty said so far he has only had to replace light bulb.

**House Security (Lonnie):** Lonnie indicated no concern. Martha said that Sat 6pm meeting is without a key for trusted servant; previous trusted servant has not surrendered the key and may have lost it. Michelle indicated same concern for meeting she chairs. Dan said the individual group is supposed to reimburse the Alano for the \$75 cost of a new key. There are spares. Mike asked "when there are so many lost keys, at what point do we start over with new locks?". Dan said periodically we have to change the locks; we're 18 mos into this current cycle.

Mary suggested we need to stick to policy - individual groups will need to come up with \$75 for a new key. Martha will inform the Sat 6pm trusted servant. Linda asked "how long do you have to be a member to be a trusted servant?" Brad said that is up to each group to determine. Mike asked how the Board knows who has the various group keys. Rob gave history and how sign off sheets were difficult to use.

**Old Business:**

Brad gave history of discussion regarding smoking area and that current idea is to place the picnic table on an area of wood chips as the designated smoking area. He indicated this topic will be tabled until spring because snow is coming and there is no point digging up the ground now. Brad said the church maintenance man will be fixing the front door, at the church's expense, when he recovers from an injury.

**New Business:**

The pop machine died but member Kurt fixed it for free. Brad suggested that if Michon sees a good sale on pop, she should buy it, but to be careful of expiration dates. Michon indicated she will discard current stock of expired soda.

**Motion to Close:**

A motion to close the meeting was made by Mary Jo. Mike seconded the motion and the motion passed.

The meeting closed with the Lord's Prayer at 7:01p.m.

Yours in Service,  
Martha D